

CBAP® Practice – 10 Free Sample Questions with Answers

Questions

1) What is the main objective when a business analyst documents the current state of a business process?

Domain: Business Analysis Planning and Monitoring

- A) Review compliance with regulatory standards
- B) Identify potential stakeholders for the future process
- C) Document the current process and identify weak points
- D) Assess the financial implications of the current process

2) Why is it important to establish performance metrics for business analysis work?

Domain: Business Analysis Planning and Monitoring

- A) To measure end-user satisfaction
- B) To identify potential project execution risks
- C) To evaluate the technical quality of the delivered solution
- D) To evaluate the efficiency and effectiveness of business analysis work

3) What activity is a business analyst performing when ensuring that key stakeholders remain informed about project status and emerging concerns?

Domain: Business Analysis Planning and Monitoring

- A) Solution evaluation
- B) Communication with stakeholders
- C) Requirements elicitation
- D) Performance measurement

4) What primarily differentiates the role of a business analyst from that of a project manager?

Domain: Business Analysis Planning and Monitoring

- A) Business analysts are responsible for technical implementation, while project managers manage stakeholder communication.
- B) Business analysts focus on the “what” and “why” of a change, while project managers focus on the “how” and “when.”
- C) Business analysts manage project timelines, while project managers gather requirements.

D) Business analysts evaluate project outcomes, while project managers are solely responsible for delivery.

5) When developing a business analysis approach, what is a key consideration for stakeholder engagement?

Domain: Business Analysis Planning and Monitoring

- A) The financial resources available for stakeholder engagement
- B) The frequency and methods of communication
- C) Personal relationships between stakeholders
- D) Stakeholders' historical performance on previous projects

6) What is a key advantage of using a requirements management tool in a project environment?

Domain: Business Analysis Planning and Monitoring

- A) Reduced efficiency in requirements gathering
- B) Automatic generation of all test cases
- C) Improved collaboration and communication regarding requirements
- D) Reduced visibility of project scope

7) What is the primary objective of monitoring stakeholder engagement activities?

Domain: Business Analysis Planning and Monitoring

- A) Document every stakeholder communication
- B) Monitor stakeholder involvement and identify potential issues
- C) Ensure stakeholders are aware of project milestones
- D) Assess individual stakeholder performance

8) Which of the following is a core concept in the Business Analysis Core Concept Model (BACCM)?

Domain: Business Analysis Planning and Monitoring

- A) Solution design
- B) Context
- C) Governance framework
- D) Risk management plan

9) What is the primary purpose of the Business Analysis Planning and Monitoring knowledge area in the BABOK® Guide?

Domain: Business Analysis Planning and Monitoring

- A) Organise and coordinate business analysis work
- B) Manage all changes to project requirements

- C) Analyse the strategic context of the business need
- D) Identify only business analysis performance metrics

10) What is the primary purpose of a stakeholder engagement plan?

Domain: Business Analysis Planning and Monitoring

- A) Define how stakeholders will participate in the initiative
- B) Assess stakeholder satisfaction after project completion
- C) Identify every risk associated with stakeholders
- D) Establish the project scope and deliverables

Answer Key & Explanations

1) C — Document the current process and identify weak points

Domain: Business Analysis Planning and Monitoring

Explanation: Current state analysis helps the business analyst understand how the organisation operates today, identify inefficiencies or limitations, and establish a baseline for future improvement.

2) D — Evaluate the efficiency and effectiveness of business analysis work

Domain: Business Analysis Planning and Monitoring

Explanation: Performance measures allow the organisation to determine whether business analysis activities are producing useful outcomes efficiently and contributing to the success of the initiative.

3) B — Communication with stakeholders

Domain: Business Analysis Planning and Monitoring

Explanation: Keeping stakeholders informed about progress, decisions, risks, and emerging concerns is part of effective stakeholder communication and engagement.

4) B — Business analysts focus on the “what” and “why” of a change, while project managers focus on the “how” and “when.”

Domain: Business Analysis Planning and Monitoring

Explanation: Business analysts concentrate on business needs, expected value, and solution requirements. Project managers primarily organise the work required to deliver the agreed solution within schedule, budget, and resource constraints.

5) B — The frequency and methods of communication

Domain: Business Analysis Planning and Monitoring

Explanation: The business analyst should determine how often stakeholders need to be engaged and which communication methods are most appropriate based on their roles, locations, influence, and information needs.

6) C — Improved collaboration and communication regarding requirements

Domain: Business Analysis Planning and Monitoring

Explanation: Requirements management tools provide a shared environment for documenting, reviewing, tracing, and updating requirements, improving transparency and collaboration among stakeholders.

7) B — Monitor stakeholder involvement and identify potential issues

Domain: Business Analysis Planning and Monitoring

Explanation: Monitoring stakeholder engagement helps the business analyst determine whether stakeholders are participating as planned and identify resistance, communication gaps, or other engagement problems early.

8) B — Context

Domain: Business Analysis Planning and Monitoring

Explanation: Context is one of the six BACCM concepts, together with Change, Need, Solution, Stakeholder, and Value.

9) A — Organise and coordinate business analysis work

Domain: Business Analysis Planning and Monitoring

Explanation: This knowledge area defines how business analysis activities will be planned, governed, monitored, and improved throughout an initiative.

10) A — Define how stakeholders will participate in the initiative

Domain: Business Analysis Planning and Monitoring

Explanation: A stakeholder engagement plan describes stakeholder roles, responsibilities, communication needs, collaboration methods, and the level of involvement required throughout the initiative.